

*Last revision date: May 22nd 2018*

## **Privacy Policy**

**The terms of our Privacy Policy shall govern any and all dealings between You (the Customer) and Us (Tokom Softwares Pvt. Ltd.). We agree to be bound by this Privacy Policy in order to ensure that you, as a buyer, can deal with us with confidence.**

**Users' privacy is very important to Tokom Softwares. We are committed to safeguarding the information Users entrust to Tokom Softwares.**

### **Article 1. HOW WE COLLECT YOUR DATA**

Tokom Softwares collects personally identifiable information from Users through online forms for ordering products and services. We may also collect information about how Users use our Web site, for example, by tracking the number of unique views received by the pages of the Web site or the domains from which Users originate. We use "cookies" to track how Users use our Web site.

### **Article 2. HOW WE USE YOUR DATA**

We reserve the right to use any of the information you give us in order to promote our products to you.

We will usually contact you by sending an email so that we can bring products and services to your attention that you may be interested in.

Under no circumstances will we send you junk email or spam.

If we send you a marketing email, you will be able to opt out of future marketing emails by clicking on the "Unsubscribe" link within the email. It's not possible to unsubscribe from system/automated emails.

### **Article 3. THIRD PARTY INVOLVEMENT**

We will never divulge the personal information you provide us with to third parties, unless required to do so by the law of the INDIA or a court order made by the judiciary of INDIA.

The information you provide us with will be used by us to keep in touch with you about our products and will never be given to any other individual, business or company.

### **Article 4. RETAINMENT OF DATA**

For reasons relating to accounting and taxation, we are required by law to retain data about you and your purchase history for a minimum period of 10 years.

#### **Article 5. CREDIT CARD DETAILS**

To protect your personal information as best we can, we do not store credit card details on our website. If you elect to pay by credit or debit card, you can be assured that we do not see or store any card details you enter.

#### **Article 6. USE OF COOKIES**

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit [allaboutcookies.org](http://allaboutcookies.org).

By using our website, you agree and consent to the use of cookies.

## General Data Protection Regulation (GDPR)

If you are a resident of the European Union, you have the following rights under the GDPR:

- If you wish to **access, export or delete** your personal information, you may request it at any time directly in TokomHUB under Account.
- If you wish to **correct, update or restrict** your personal information, you may request it by ticket in TokomHUB.
- If you do not wish to receive our newsletters or other marketing emails, you may do so by clicking the “Unsubscribe” button at the bottom of the emails we send you or directly in TokomHUB under Account.
- If we have collected personal information with your consent, you have the right to withdraw your consent at any time. The withdrawal of consent will not affect the lawfulness of processing based on consent before its withdrawal.

## Changes to this privacy policy

Tokom Software Private Limited reserves the right to update this privacy policy at any time. When we do so, we will revise the Last revision date at the top of this page. We encourage Users to frequently check this page for any changes in order to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and keep aware of modifications.

